

# SENIORS Class of 2021

Edgewood High School Yearbook Senior Portrait Specifications

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Room 220

**Senior Portrait Due Date: Uploaded online by Nov. 20th**

The Edgewood High School *CRUSADER* yearbook requires the below specifications for senior portraits. Read the list carefully! We reserve the right to request a replacement, refuse a photo, or use your ID photo if the photo you submit doesn't meet the requirements below. Please contact Mrs. Stephanie Baertlein if you have any questions concerning these specifications.

## UPLOAD INSTRUCTIONS:

1. Senior portraits must be submitted online under the Community Upload. From [Yearbookforever.com](http://Yearbookforever.com) search for Edgewood High School of the Sacred Heart. Click on the community upload image at the top of the page.



↑ **Community Upload** - Submit photos for your school's yearbook!

2. From the Community Upload page:
  - a. Enter **Yearbook** as the access code and select Enter.
  - b. Click on Upload Photo and select a photo to upload from your computer or device. Make sure your file is a color digital file with a resolution of 300+ dpi. Please make sure your photo file is named your student's name (last name, first name).
  - c. Once it uploads, select **Portraits** from the dropdown menu.
  - d. Fill In your student's FORMAL (name on file with the school) name and check the box that says **THIS PHOTO IS A PORTRAIT** then click **Submit Photos**.

**IMPORTANT:** At Edgewood High School you are free to have your pictures taken by any capable photographer or portrait studio. You must work out with your photographer when you need to be photographed to be able to make the **November 20, 2020** deadline. You or your photographer must upload the portrait by the due date.

The only way to guarantee that your portrait makes it in the yearbook is to personally upload the photo and to check with Mrs. Baertlein when the senior pages are posted outside of room 220 in December. Parents of students who do not submit a photo by November 20th will be notified that a photo was not received.

**SENIOR PORTRAIT SPECIFICATIONS:** Use these portraits as a guide for the below specifications

- Color digital photos with a resolution of 300+ dpi.
- No bare shoulders showing or low cut tops - must meet EHS dress code
- No pets or personal interest props please. *We encourage families to consider these personal interest photos for the Senior Ad section of the yearbook.*
- No logos or text on clothing
- Head and shoulder portraits only. No full-body or lying down shots.
- Portraits must be vertical

\*Please be aware that portraits *not* meeting these guidelines will not be accepted.\*

